



**MONTESSORI BY THE SEA ENROLLMENT CONTRACT
2012/2013 SCHOOL YEAR
PRIMARY LEVEL**

As the parent or guardian of _____, I do hereby acknowledge that I am aware of, and the above named student and I will adhere to the following policies of Montessori by the Sea.

1. The above named student is enrolled for the entire school year; or, if s/he enters after the beginning of the school year, for the remainder of the year.
2. Tuition is an annual fee. There is no credit for absences or holidays. Of the two ways tuition can be paid, I choose to make (**check one**):

PRIMARY – Half Day

8:30 – 11:30

\$3785 - Annual Payment

\$430 – 10 Monthly Payments

PRIMARY – Full Day

8:30 – 2:30

\$5950 – Annual Payment

\$645 – 10 Monthly Payments

3. A \$200 non-refundable registration fee is required at the time of enrollment.
4. There is a 10% discount for the second child from the payment plans selected if two or more children from the same family are enrolled in the school.
5. All children whose parents are members of Pass-A-Grille Beach Community Church are eligible for a waiver equivalent to 10% of the tuition for each child enrolled. If you are eligible for one of the discounts for the 2012/2013 school year, please attach a written request to the registration form.
6. Scheduled payments must be made on or before the first of the month. A late charge of \$30 will be added for payments made after the 10th day. If the payment has not been received by the 1st of the following month, the student will not be permitted to attend class until the account is paid. A charge of \$40 will be assessed on all returned checks. No records or evaluations will be forwarded until all accounts are paid in full.
7. In the event of withdrawal, Montessori by the Sea must be notified in writing of the reason 10 days prior to that withdrawal. Tuition for the remaining school year will be due and payable until such notice is received, and for 30 days thereafter. If fewer than 30 days remain in the school year, tuition will be due and payable for the number of days remaining in the school year.
8. A family representative is required to attend parent education sessions and parent conferences during the 2012/2013 school year.



9. If, in the opinion of the Lead Instructor and the Director of the School, a student indicates by his/her behavior that s/he is either not ready or not adaptable for a Montessori program, that student will be withdrawn. Prepaid, unused tuition will be refunded when withdrawal of a student is due to the decision of the Director. Withdrawal of a student because of a decision of the parent(s)/guardian does not relieve parent(s)/guardian from compliance with this contract. Future re-admittance shall be at the discretion of the Director and the Advisory Board.
10. Montessori by the Sea reserves the right to change or revise any policy pertaining to the operation of the school with 30 days notice.

Signature Page and Acknowledgment

I understand the conditions of this Enrollment Contract and acknowledge receiving a copy of same. I also understand the above conditions pertaining to enrollment in Montessori by the Sea and no other commitments, verbal or otherwise, were made.

BY: _____
Montessori by the Sea Date _____

BY: _____
Parent or Guardian Date _____

BY: _____
Parent or Guardian Date _____

MONTESSORI BY THE SEA
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